

**NOTICE**

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OLANCHA COMMUNITY SERVICES DISTRICT**

**Date: August 20,2025**

**Time: 1830**

**Location:689 Shop St., Olancha, CA 93549**

**Phone 760-764-5550**

**ZOOM Meeting I.D. 7883972836**

**Passcode c36VVg**

**Feel free to record the meeting of the board of directors. However if you wish to attend by zoom, please sign in using the above information.**

**Agenda August 25, 2025**

**PUBLIC IS ENCOURAGED TO ATTEND**

**1. CALL TO ORDER / ROLL CALL**

**2. APPROVAL OF AGENDA , August 20th 2025**

**A. Approval of Agenda**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Chavira \_\_\_ J. Gordon \_\_\_ N. Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

**3. CONSENT AGENDA (Staff recommends approval of consent items by one motion.)**

**A. Adopt minutes from June 25<sup>th</sup> 2025**

**B. Approve of auditor statements/financials July 2025**

Motion by: \_\_\_\_\_ Second by : \_\_\_\_\_

Chavira \_\_\_ J. Gordon \_\_\_ N. Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

**4. ACTION ITEMS**

**A. Approve purchase of one remote mount radio unit from Cross connections**

Emergency services, amount \$3801.82

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Chavira \_\_\_\_\_ J. Gordon \_\_\_\_\_ N. Gordon \_\_\_\_\_ Olin \_\_\_\_\_ Smith \_\_\_\_\_

**B.** Approve purchase of new fire department locksets and pad locks from Mojave Lock and Safe as per quote amount of \$3679.02

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_  
Chavira \_\_\_ J. Gordon \_\_\_ N. Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

**C. Approval of purchase of 2 refurbished ZOLL AED to replace broken units from Coast Biomed, quote amount of \$3471.53**

Motion by: \_\_\_\_\_ Second by \_\_\_\_\_  
Chavira \_\_\_ J. Gordon \_\_\_ N. Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

**D.** Approve payment to Carrol Creek Builders to provide 8 new windows for fire department office building, amount of \$3387.10

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Chavira \_\_\_ J.Gordon \_\_\_ N.Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

**E.** Approve writing of new MOU between Cartago Mutual Water District and Olancha Community Services District, for conditional use of water system owned fire hydrants for training purposes and the filling of fire apparatus' as needed. Fixed amount to be set forth into agreement.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Chavira \_\_\_ J.Gordon \_\_\_ N.Gordon \_\_\_ Olin \_\_\_ Smith \_\_\_

## **5. REPORTS**

- A. Fire Chief
- B. Consultant
- C. EMS Administrator

**5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA** (comments are limited to 3 minutes per person and 30 minutes per item)

## **6. DIRECTOR COMMENTS ON ITEMS NOT ON THE AGENDA**

### **7. CLOSED SESSION**

#### **Personnel Evaluation-Fire Chief**

**Closed session items:**

#### **Item 1 Board and Consultants**

**Title: Fire Chief Gov. code 54957**

#### **Item 2 Board only**

**Title: Fire Chief Gov. code 54957**

**Item 3 Board and Fire Chief**

**Title: Fire Chief Gov. code 54957**

**Employee Performance Evaluation**

**Item 4 Board only**

**Title: Fire Chief/ Assistant Chief Gov. code 54957**

**Employee discipline/dismissal/release and appointment**

**8. CLOSED SESSION REPORT**

**A. N/A**

**ADJOURNMENT Motion \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ All in Favor**

**J.Gordon: Absent**

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**This Agenda was posted on August,2025 by OCSd board secretary Neale Gordon.**

**Next regular meeting of the board of directors: September 17, 2025 Time:18:30**

**Public Comments:** Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes per speaker.

**Copy of Records:** Copies of public records related to open session items are available at the administrative office of the District at 689 Shop St. Olancho, CA 93549.

**ADA Notice:** Persons desiring disability-related accommodation should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by (760)764-2370 or email to [ngordon\\_ocsd@fastmail.org](mailto:ngordon_ocsd@fastmail.org).