

NOTICE

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OLANCHA COMMUNITY SERVICES DISTRICT**

Date: September 17, 2025

Time: 1830

Location: 689 Shop St., Olancha, CA 93549

Phone 760-764-5550

ZOOM Meeting I.D. 7883972836

Passcode c36VVg

Feel free to record the meeting of the board of directors. However if you wish to attend by zoom, please sign in using the above information.

Agenda September 17 , 2025

PUBLIC IS ENCOURAGED TO ATTEND

1. CALL TO ORDER / ROLL CALL

2. APPROVAL OF AGENDA ,September 17 , 2025

A. Approval of Agenda

Motion by: _____ Second by: _____

Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

3. CONSENT AGENDA (Staff recommends approval of consent items by one motion.)

A. Adopt minutes August 20, 2025

B. Approve of auditor statements/financials August, 2025

Motion by: _____ Second by : _____

Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

4. ACTION ITEMS

A. Approve payment to Rob De Forrest of \$2000.00 for EMT class, starting September 2025.

Motion by: _____ Second by: _____

Chavira _____ J. Gordon _____ N. Gordon _____ Olin _____ Smith _____

- B.** Approval of 30 hours per month for vehicle maintenance, Captain Bob Smith.
Additional hours will need to be approved by board Chair or vice chair.

Motion by: _____ Second by: _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

- C. Approve purchase of 2 ea. 5000 gallon water storage tanks from Inyokern Hardware in the amount of \$7300.00 + taxes. Fore use at fire station.**

Motion by: _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

- D.** Transition of Fire Chief, signed paperwork.

Motion by _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

- E.** MOU between Olancha Community Services District- Olancha Cartago Fire Department and Cartago Mutual Water District. Discussion, input and suggestions

Motion by _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

5. REPORTS

- A. Fire Chief
- B. Consultant
- C. EMS Administrator

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (comments are limited to 3 minutes per person and 30 minutes per item)

6. DIRECTOR COMMENTS ON ITEMS NOT ON THE AGENDA

7. CLOSED SESSION None

8. CLOSED SESSION REPORT

- A. N/A

ADJOURNMENT Motion _____ 2nd _____ **All in Favor**

This Agenda was posted on, **Sept. 14, 2025** by **OCS D board secretary Neale Gordon**.

Next regular meeting of the board of directors: October 15 , 2025 Time:18:30

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes per speaker.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 689 Shop St. Olancho, CA 93549.

ADA Notice: Persons desiring disability-related accommodation should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by (760)764-2370 or email to ngordon_ocsd@fastmail.org.