

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF THE
OLANCHA COMMUNITY SERVICES DISTRICT**

Date: June 18, 2020

MINUTES
UNADOPTED

Time: 6:30 PM

Regular Board Meeting

In Attendance:

Neale Gordon, Chair
Robert Olin, Director
Lu Ellen Hays, Director
Charles Abbott, Chief
Steve Davis, Administrator
Cyndi Riley, Secretary

Absent:

Jennifer Gordon, Director
Tim Jones, Director

REGULAR BOARD MEETING

- 1) Call to Order 18:34 (6:34PM)
- 2) Public Comment
NONE
- 3) Correspondence
 - Memo from Heather Williams, Inyo County Administrative Analyst regarding Fiscal Year-End Guidelines
 - ICEMA – New ambulance rates
- 4) Meeting Minutes for Regular Meetings
 - April 16, 2020. Motion to approve minutes made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
 - May 28, 2020. Motion to approve minutes made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
- 5) Financial Statements, Review and Approval
 - Auditors Office Statements, May 2020
Per Auditors Statement, general fund balance is \$138,066
 - Bank Statement May 2020 – no activity
 - Ambulance Billing Statement – TLV shows \$9332.83 in receivables
- 6) New Business:
 - a. Board Approval of Firefighters: Wyatt Sheckells and Jeff Mills. Motion to approve made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.

- Purchase of vehicle for Chief – used Ford truck. Motion to purchase vehicle made by Director Lu Ellen Hays, seconded by Director Robert Olin. Motion passed 3/0.
 - Approval of new heater for main station bays – heater to be ordered so that it can be installed by winter. Funds not to exceed \$10,000 will come out of FY 2020-2021. Motion to purchase heater made by Director Lu Ellen Hays, seconded by Director Robert Olin. Motion passed 3/0.
 - Petty Cash has been received, counted and reconciled. Petty cash has been assigned to Secretary Cyndi Riley.
 - Locks have been changed on Post Office box.
 - Adoption of ambulance rates from ICEMA. Motion to approve rates approve made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
- 7) Old Business
- FY 2020/21 District proposed budget, 2nd reading. Motion made to approve budget and submit to the County made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
 - Fire Chief Critical Task List review for May 2020 – Chief to review personnel data, pull notices and perform SCBA compressor air quality testing next month
 - Tactical Medical Program update – 1 call in Mono County
 - Ambulance unit from Mono County update – it now has green stripe, Steve has lighting from decommissioned vehicle to be installed on it, equipment from old Sierra-50 will be installed. All work projected to be done by the end of July.
 - New website requirements update – there is an error on the website address that needs to be corrected. Website administrator will be contacted by Secretary Cyndi Riley.
 - Old S-50 repair update – Unit is repaired. Letter of Intent to Purchase from U S Borax. Once that is received unit can be sold.
- 8) Board Approval of any bills over \$1,000.00:
- 2006-01**– Sierra Auto for unit #2602 transmission in the amount of \$2375.92. Motion made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
- 2006-02** – Sierra Auto for the purchase of Fire Chief vehicle in the amount of \$17,966.03. Motion made by Director Lu Ellen Hays, seconded by Director Robert Olin. Motion passed 3/0.
- 2006-03** – Auto Cool Service for A/C repair on blue squad vehicle in the amount of \$1563.16. Motion made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
- 2006-04** – Millers Towing for 6 tires for unit #2627 in the amount of \$4364.65. Motion made by Director Robert Olin, seconded by Director Lu Ellen Hays. Motion passed 3/0.
- 9) Chief’s Report
- 10) Acknowledgement of next Regular Board Meeting date and time (August 20, 2020 @ 6:30 PM) No meeting in July.
- 11) Adjournment at 19:41 (7:41 PM)

Submitted by Cyndi Riley, Secretary