

**OLANCHA COMMUNITY SERVICES DISTRICT**  
**689 SHOP STREET**  
**OLANCHA, CA 93549-0064**  
**(760) 764-2370**  
[www.olanchafd.org](http://www.olanchafd.org)

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF  
THE OLANCHA COMMUNITY SERVICES DISTRICT**

**Date: June 16, 2022**

**MINUTES  
UNADOPTED**

**Closed Session (Personnel) – called to order by Chair Neale Gordon at 18:33 (6:33 pm)**

**Regular Meeting 6:30 PM**

**In Attendance:**

Neale Gordon, Chair  
Dennis Smith, Director  
Norm Sahn, Director  
Robert Olin, Director  
Charles Abbott, Fire Chief

**Absent:**

Jennifer Gordon, Director  
Cyndi Riley, Secretary

**Regular Board Meeting**

- 1) **Call to Order**
  - Called to order by Chair Neale Gordon at 18:37 (6:37 pm)
- 2) **Public Comment** – None
- 3) **Correspondence**
  - ICEMA Audit
- 4) **Meeting Minutes for Regular meeting of May 19, 2022**
  - Motion to approve meeting minutes by Director Norm Sahn, Second by Director Dennis Smith. Motion passed 4/0
- 5) **Financial Statements - Review and Approval**
  - Auditors Office statements, May 2022
  - Bank statement, May 2022
  - Ambulance billing statement – not available
    - Motion to approve financial statements made by Director Dennis Smith, Second by Director Norm Sahn. Motion passed 4/0
- 6) **New Business**
  - Budget FY 22-23 - 3rd reading
    - Motion to approve budget made by Director Dennis Smith, Second by Director Norm Sahn. Motion passed 4/0
  - CE Program – John Almeida to manage CE program and receive monthly stipend of \$200.
    - Motion to approve CE management to be done by John Almeida with monthly stipend made by Director Norm Sahn, Second by Director Dennis Smith. Motion passed 4/0
- 7) **Old Business**
  - Record retention – no update
  - Website – update
  - SED - update

- Billing process and run reports – no update
- Radio system and antenna lease agreement – no update

**8) Board Approval of bills over \$1,000.00**

**9) Chief's Report**

**10) Acknowledgement of next Regular Board Meeting Date and Time (August 18, 2022 @ 6:30 PM)**

**11) Adjournment**

- Motion to adjourn at 19:01 (7:01 pm) made by Director Dennis Smith, Second by Director Norm Sahn. Motion passed 4/0