

**BOARD OF DIRECTORS OF THE
OLANCHA COMMUNITY SERVICES DISTRICT**

SPECIAL MEETING

Date: June 17, 2026

Time: 6:30 PM

Location: 689 Shop St., Olancha, CA 93549

Phone 760-764-5550

**MEETING MINUTES
ADOPTED**

1. CALL TO ORDER / ROLL CALL 6:30 PM

IN ATTENDANCE:

Bob Olin, Chair

Jennifer Gordan, Director

Dennis Smith, Director

Susan Patton, Director

Daniel Smith, Fire Chief

Shiela Ward, Secretary

2. APPROVAL OF AGENDA June 17, 2026

A. Approval of Agenda

Motion by: Dennis Smith Second by: Jennifer Gordon

J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

3. Training – Danielle Sexton N/A

Danielle Sexton will be at the fire house July 28th from 10-3 for Candidate Filing.

4. CONSENT AGENDA (Board Action Required)

A. Adopt Minutes of the Regular Meeting on 05/27/26 and Special Meeting on 05/30/2026.

Motion by: Dennis Smith Second by: Susan Patton

J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

B. Approval of Auditor Statements/ Financials for the Month of May.

Motion by: Jennifer Gordon Second by: Susan Patton
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

5. ACTION AGENDA

**A. Approved \$2967.70 to Daves Auto for the purchase of Drive shaft , rear diff
yolk and freight costs to repair Ambulance.**

Motion by: Susan Patton Second by: Dennis Smith
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

B. APPOINT NEW BOARD MEMBER

- i. The Board heard from and considered each of the candidates who submitted letters for appointment to the Board to fill the vacancy left by the resignation of former Board Member Ryan Chavira.
- ii. After consideration and deliberation, the Board appointed and swore in Kelly Renee Baker

Motion by: Dennis Smith Second by: Susan Patton
J. Gordon y B. Olin y S. Patton y D. Smith y

C. New Board Officers Elected

Board Chair: Bob Olin
Vice Chair: Dennis Smith

Motion by: Jennifer Gordon Second by: Dennis Smith
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

D. Review revised By Laws for Olancha Community Service District.
The department will request Inyo County Counsel to review the revisions before final approval.

Motion by: Dennis Smith Second by: Susan Patton _____
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

E. APPROVED preliminary Budget for fiscal year 26/27

Motion by: Susan Patton Second by: Dennis Smith
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

6. CLOSED SESSION N/A

7. CLOSED SESSION REPORT N/A

8. REPORTS

A. Fire Chief

Motion by: Jennifer Gordon Second by: Dennis Smith
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

9. Future Agenda Request: N/A

10. ADJOURNMENT 7:56 PM

Motion by: Susan Patton Second by: Dennis Smith
J. Gordon Y B. Olin Y S. Patton Y D. Smith Y

These Minutes were posted on June 22 ,2026 by OCSD board Admin. Assistant, Shiela Ward.

Next regular meeting of the board of directors: August 19,2026 Time:18:30

11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: The Board reserves this portion of the agenda for members of the public to address the Board of Directors of the Olancho Community Services District on any items not on the agenda and within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda. (comments are limited to 3 minutes per person and 30 minutes per item)

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 689 Shop St. Olancho, CA 93549.

ADA Notice: Persons desiring disability-related accommodation should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by (760)264-3046 or email to bob.olin67@aol.com