

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: April 21, 2022

**MINUTES
UNADOPTED**

Regular Meeting 6:30 PM

In Attendance:

Neale Gordon, Chair
Robert Olin, Director
Dennis Smith, Director
Norm Sahn, Director
Charles Abbott, Fire Chief
Cyndi Riley, Secretary

Absent:

Jennifer Gordon, Director

Regular Board Meeting

- 1) **Call to Order**
 - Called to order by Chair Neale Gordon at 18:37 (6:37 pm)
- 2) **Public Comment** – None
- 3) **Correspondence**
 - Office of the County Counsel Conflict of Interest Code
 - County – 2022 Local Agency Biennial Report
 - County Auditor-Controller – change in invoice processing forms
 - CA Borates and Lithium newsletter
- 4) **Meeting Minutes for Regular meeting of March 17, 2022**
 - Motion to approve meeting minutes by Director Robert Olin, Second by Norm Sahn. Motion passed 4/0.
- 5) **Financial Statements - Review and Approval**
 - Auditors Office statements, March 2022
 - Bank statement, March 2022
 - Ambulance billing statement – not available
 - Motion to approve financial statements made by Director Dennis Smith, Second by Director Robert Olin. Motion passed 4/0
- 6) **New Business**
 - Caltrans 395 Plans – concerned citizens may go to Caltrans at Olancha School site: Chief Abbott is working with Caltrans regarding public safety concerns.
 - ISO Survey – representative will conduct survey
 - FY 2022-2023 Budget – first reading (draft)
 - Motion to approve financial statements made by Director Norm Sahn, Second by Director Dennis Smith. Motion passed 4/0
- 7) **Old Business**
 - Record retention – no update
 - Website – update

- CDTFa quarterly filings – up to date
- SED - no update
- Billing process and run reports – update
- Radio system and antenna lease agreement – no update
- Fleet fuel card(s)
 - Motion to move forward with application process by Director Robert Olin, Second by Norm Sahn. Motion passed 4/0.

8) Board Approval of bills over \$1,000.00

9) Chief's Report

- Motion to accept Chief's Report made by Director Norm Sahn, Second by Director Dennis Smith, Motion passed 4/0.

10) Acknowledgement of next Regular Board Meeting Date and Time (May 19, 2022 @ 6:30 PM)

11) Adjournment

- Motion to adjourn at 19:33 (7:33 pm) made by Director Robert Olin, Second by Director Dennis Smith, Motion passed 4/0.