

NOTICE

**NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OLANCHA COMMUNITY SERVICES DISTRICT**

Date: October 15,2025

Time: 1830

Location:689 Shop St., Olancha, CA 93549

Phone 760-764-5550

ZOOM Meeting I.D. 7883972836

Passcode c36VVg

Feel free to record the meeting of the board of directors. However if you wish to attend by zoom, please sign in using the above information.

October 15 , 2025

PUBLIC IS ENCOURAGED TO ATTEND

1. CALL TO ORDER / ROLL CALL

2. APPROVAL OF AGENDA , , 2025

A. Approval of Agenda for October 15, 2025

Motion by: _____ Second by: _____

Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

3. CONSENT AGENDA (Staff recommends approval of consent items by one motion.)

A. Adopt minutes from Sept 17th and sept 22th, 2025

B. Approve of auditor statements/financial statements

Motion _____ Second _____

Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

4. ACTION ITEMS

A. End contract with US Machine for printer, invoices are always late. Approve purchase of Epson Megatank business printer.

Cost approximately \$1300.00

Motion by: _____ Second by: _____

Chavira _____ J. Gordon _____ N. Gordon _____ Olin _____ Smith _____

B. Oath of office, Fire Chief Daniel Smith.

Motion by: _____ Second by: _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

C. Discussion of Fire department chain of command, future plans for 2nd in command during absence of fire chief. Concern has been brought up by board member, how to safe guard future. Proposal by Ryan Chavira.

Motion by: _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

D. Tabled from last month, MOU discussion, Cartago Mutual Water Company.

Motion by _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

E. Cal card agreement, has been approved by issuing bank. Original invoice receipts, must be turned in immediately and on time.

Motion by _____ Second by _____
Chavira ___ J. Gordon ___ N. Gordon ___ Olin ___ Smith ___

5. REPORTS

- A. Fire Chief
- B. Consultant
- C. EMS Administrator

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA (comments are limited to 3 minutes per person and 30 minutes per item)

6. DIRECTOR COMMENTS ON ITEMS NOT ON THE AGENDA

7. CLOSED SESSION None

8. CLOSED SESSION REPORT

A. N/A

ADJOURNMENT Motion _____ 2nd _____ All in Favor

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This Agenda was posted on, **October 12, 2025** by **OCSD board secretary Neale Gordon**.

Next regular meeting of the board of directors: November 19th, 2025 Time:18:30

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes per speaker.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 689 Shop St. Olancho, CA 93549.

ADA Notice: Persons desiring disability-related accommodation should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by (760)764-2370 or email to ngordon_ocsd@fastmail.org.